

## Public Participation at Meetings

It is the policy of the Industrial Building Authority to receive input from the public on items relevant to the purpose of the Industrial Building Authority. The Industrial Building Authority encourages members of the public to express their thoughts and concerns to its Executive Director either in person, by telephone or by electronic mail.

Limited public participation at regularly scheduled meetings of the Industrial Building Authority will be allowed provided the person wishing to address the Industrial Building Authority complies with the following:

1. All persons wishing to address the Industrial Building Authority must notify the Executive Director, in writing, of their request on or before the Friday at 4:00 p.m. immediately preceding the meeting in which he or she wishes to speak.
2. All persons wishing to address the Industrial Building Authority must be residents of Paulding County and over the age of 18 years.
3. All persons wishing to address the Industrial Building Authority must provide the topic that he or she wishes to discuss.
4. Because of limited availability of the time at the meeting, only three persons per meeting will be allowed to address the Industrial Building Authority.
5. The Chairman of the Authority will select the three persons to address the Authority provided, in his opinion, the topic to be discussed is relevant to the business of the Authority. Generally these persons will be selected according to the order in which their request was received. However, the Chairman may not choose requests that are repetitive to other requests. Multiple persons having similar requests are encouraged to select a spokesperson for the group.
6. Persons not selected to address the Industrial Building Authority must resubmit their request to the Executive Director for the following month.
7. Persons selected to address the Industrial Building Authority will be given five minutes to present whatever input they would like the members to receive.
8. Industrial Building Authority members will not ask questions of the presenter until his or her presentation is over.
9. The Chairman may rule a person addressing the Authority out of order. A second ruling that the person is out of order will cause the person to forfeit his or her remaining time.
10. Persons wishing to address the Industrial Building Authority must remain on the topic they presented for discussion. The rules of decorum for public meetings will be enforced. Personal attacks will not be tolerated. Persons violating the rules of decorum may be removed from the meeting.
11. Persons wishing to address the Industrial Building Authority may question policies, procedures or actions of the Authority but their presentation is not a question and answer session. Authority members will generally not answer questions during the presentation.
12. Members of the audience may not interrupt the presentation or make positive or negative comments during the presentation. Members of the audience interrupting the presentation of the meeting may be removed from the meeting.
13. Due to the limited nature of called meetings, this policy shall only apply to regularly scheduled meetings of the Industrial Building Authority.